City of Alameda • California

SUPPLEMENTAL QUESTIONNAIRE
POLICE CAPTAIN

NAME:

INSTRUCTIONS

This questionnaire is intended for you to identify your qualifications and experience in specific job related areas. There will be a review of applications and Supplemental Questionnaire responses of those candidates who meet the minimum qualifications, to select those best qualified who will then continue in the exam process. It is critical that you fill out the Supplemental Questionnaire completely, listing all education, experience or special training, which might demonstrate your qualifications in the rating areas. Although you may possess the minimum qualifications for this exam, you are not guaranteed advancement in the selection process.

This Supplemental Questionnaire and application must be returned to the Human Resources Department by the application deadline. It is the applicant's responsibility to allow for adequate mail or delivery time.

SUPPLEMENTAL QUESTIONS

Please respond to the following items using extra paper as necessary. Place your name in the upper right hand corner of each additional page. Please be concise. Normally, a one-half page typewritten or printed response is sufficient for each item.

1. Describe a situation you were responsible for addressing during your tenure at the Alameda Police Department that best demonstrates your leadership ability. How did you take command of the situation? What contributed to your success in the situation? What, if anything, could have been done better and why?

CERTIFICATION BY APPLICANT

I hereby certify that the information contained in this Supplemental Questionnaire is true, complete, and provides an accurate assessment of my knowledge, skills and abilities as they relate to this position with the City of Alameda. I understand that any misstatements or omissions of material facts may subject me to disqualification or dismissal, and that appropriate tests may be given to verify the accuracy of the information given.

Signature	Date