
UTILITY CONSTRUCTION FOREPERSON

DEFINITION

Under general direction supervises crews of semi-skilled and unskilled workers performing all phases of underground construction, concrete repairs and installation and repairs of existing utility facilities, and other related work as required.

EXAMPLES OF DUTIES

1. Works with, coordinates and directs crewmembers in the installation and maintenance of underground electric and telecommunications substructure work.
2. Supervises, trains, operates and controls specialized construction and vehicular equipment and vehicles.
3. Plans, supervises, directs and works with crewmembers in the installation and removal of concrete sidewalks, driveways, curb and gutter, asphalt streets, and walks.
4. Requisitions material, vehicles, tools and equipment. Keeps time records and records job materials and progress.
5. Assists in the supervision, development, training and evaluations of the employees and assigned staff.
6. Reads, interprets and understands plans, drawings, diagrams and sketches. Reviews plans and specifications and outlines work to crewmembers.

EMPLOYMENT STANDARDS**Education/Experience**

Any combination equivalent to education and experience likely to provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Education: Graduation from high school.

Experience: Three years of skilled or lead capacity experience in general construction work with emphasis on underground utility installation, substructure and concrete construction, repair and maintenance.

Knowledge

Knowledge of the tools, equipment, materials, principals and practices of underground substructure work with emphasis on electrical and telecommunications systems; State of California General Orders 95,128 and 165, City, State and Federal Safety Orders and safe work practices and procedures of the industry with focus on tools and specialized equipment.

Abilities

Ability to effectively plan, organize, and direct staff and control the activities of a crew; learn and apply city and department safety rules and regulations; estimate materials and work hours required to perform a variety of jobs; construct, install, maintain, and repair substructure/underground electrical transmission, distribution, street lighting and telecommunications systems; operate, supervise and instruct in the use of specialized construction and vehicular equipment; read and interpret plans, drawings and sketches; assist in the supervision, training, development and evaluation of assigned staff; and establish and maintain safe and effective working relationships with employees, other City departments, contractors, and the public.

Special Requirements

Willingness and/or ability to respond to after-hours emergency calls as required.

Other requirements

Possession of a valid Class A State of California Driver's License with applicable endorsements (or possession of a valid Class C license at the time of appointment and the ability to obtain a Class A with endorsements within six months of appointment) and possession of a satisfactory driving record as a condition of initial and continued employment. Employees in positions requiring a Class A license are subject to provisions of the Department of Transportation's drug and alcohol testing program.