

**LINE SUPERINTENDENT****DEFINITION**

Under general direction, organizes and supervises the work of operational groups engaged in the operation, construction, and maintenance of overhead and underground electrical transmission and distribution systems and the City's street light system and performs other related work as required.

**EXAMPLES OF DUTIES**

1. Plans, organizes, directs and coordinates construction and maintenance of overhead and underground transmission and distribution systems and maintenance and repair of the City's street light system.
2. Reviews work progress and problems with subordinate supervisors.
3. Prepares routine and special reports to document work activities and performance.
4. Evaluates, revises and implements work methods, conducts studies of accepted work methods used by other utilities.
5. Ensures adherence to and application of established safe work practices and procedures.
6. Prepares and administers section budget; prepares plans and cost data for the budget and the Bureau's General Plan.
7. Monitors the adequacy of the Bureau's construction equipment and vehicles and makes recommendations on additions, replacements and major modifications.
8. Oversees the apprentice line workers program.
9. Supervises, trains, evaluates, and disciplines assigned staff.

**EMPLOYMENT STANDARDS****Education/Experience**

Any combination equivalent to education and experience likely to provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

**Education:** Graduation from high school supplemented by college course work in science, electronics and/or engineering.

**Experience:** Five years of recent and progressively responsible electric utility supervisory experience involving construction and maintenance of overhead and underground transmission and distribution systems.

**Knowledge**

Knowledge of electrical theory; electric utility overhead and underground transmission and distribution system construction and maintenance; materials, tools and methods used in electrical construction, installation, and maintenance; State of California General Orders 95 and 128; Electrical Safety Orders; safe work practices and procedures; and electrical tools and equipment; electric utility construction vehicles and equipment.

**Ability**

Ability to effectively plan, organize and control the operations of the Line Section; plan work schedules and monitor performance; interpret and apply established procedural and safety requirements; prepare specifications and evaluate bids; implement improvements in organization, work procedures and equipment; prepare budgets and track costs; analyze complex technical and administrative problems and make sound recommendations for their solution; establish and maintain accurate records; prepare clear and concise reports; maintain level of knowledge required for satisfactory job performance; interpret computerized information and operate computer equipment; communicate effectively; establish and maintain effective working relationships with employees and the general public; supervise, train, evaluate and discipline assigned staff.

**Special Requirements**

Willingness and/or ability to respond to after-hours emergency calls as required.

**Other Requirements**

Possession of a valid California Driver's License and satisfactory driving record as a condition of initial and continued employment.