



DRIVEWAY WORK

PERMIT APPLICATION

Community Development • Planning & Building

2263 Santa Clara Ave., Rm. 190

Alameda, CA 94501-4477

alamedaca.gov

510.747.6800 • F: 510.865.4053 • TDD: 510.522.7538

Hours: 7:30 a.m.–3:30 p.m., M–Th

Permit #: _____

Applicant

Name: _____ Phone #: _____

Address: _____

Property Owner

Name: _____ Phone #: _____

Address: _____

Job Address: _____

Job Valuation: _____

Job description (include existing driveway(s), if any): _____

Applicant Signature

Date

Print name

Notes:

1. Please provide four plot plans of property labeling all existing and proposed driveways. Must be to scale.
2. Indicate the widths of all existing and proposed driveways.
3. All driveways shall be constructed to City Standards (drawing #6297 or #6295B, attached.)
4. Indicate the distance from the curb face to the property line (available at the Permit Center from a Planner.)
5. Indicate the width of the front of the property (available at the Permit Center from a Planner.)
6. Indicate all street trees on plot plan.

DRIVEWAY DESIGN GUIDELINES

The attached Drawing 6297-24 (Standard Plan Curb, Gutter, Sidewalk and Driveway) shows the basic details used for design and construction. For situations involving a special slope (where a slope exceeds that standard slope), Drawing 6270-22 is used. Drawing 62956-24 is used in subsidence areas.

There are several other policies which need to be followed when considering design and construction of driveways. In residential zones or on residentially developed lots, the driveway approach cannot be constructed unless the property owner has provided a driveway leading to a legal parking space on private property. Driveway approaches are not permitted where driveway and parking facilities have not been constructed.

Driveway wings must be reasonably clear of trees (3 feet minimum), electroliers, fire hydrants or other obstacles.

Alameda Municipal Code (AMC) sections 30-7.9(e) and 30-5.7, Zoning Ordinance, regulates driveways and access ways. AMC section 30-7.10 further provides landscaping requirements for driveways and parking areas.

The centerline of any driveway must be a minimum 35 feet from a Street intersection; service (gas) stations may be exempt from this requirement on a case-by-case review.

A second driveway for any one property, other than a service (gas) station with multiple street frontages, are generally not permitted pursuant to AMC section 30-7.9.f

DRIVEWAY STANDARDS

Description	Minimum Width	Maximum Width
For a residential driveway leading to a single car garage, single car carport, or one unenclosed space	8.5 feet	10 feet
For a residential driveway leading to a double car garage, double car carport, or unenclosed spaces	8.5 feet	16 feet
If a double car garage is located at the front. This must be approved by the City Engineer	N/A	Front garage up to 50 feet; approval by City Engineer
For a commercial development with less than twenty-five (25) parking spaces	8.5 feet	40% of street frontage up to 20 feet
For a commercial development with twenty-five (25) or more spaces	20 feet	25 feet

Notes

1. A *Concrete Permit* is required for the construction of any new driveway or the removal of any existing driveway. Permit applications are available in the City of Alameda, Permit Center, Room 190, at City Hall.
2. A maximum of one curb will be permitted for residential or commercial development except for service (gas) stations.
3. Service (gas) stations may be allowed a maximum width of 40 feet. Two curb cuts may be permitted for service (gas) stations at the discretion of the City Engineer. Existing service (gas) stations must be brought into compliance whenever modifications requiring a permit are approved.
4. Back-up areas and driveways shall have a minimum of one foot of landscaping between walls, fences, buildings, or property lines.
5. A maximum of five (5) vehicles will be allowed to back out onto streets and only in residential areas. No vehicles are allowed to back out of commercial lots.

CONCRETE CONTRACTORS WITH BUSINESS LICENSES IN ALAMEDA

Updated: May 26, 2011

A Concrete Company

28471 Rochelle Ave
Hayward, CA 94544
Office: (510) 748-9250
Milo: (510) 773-6271
Jesse: (510) 773-6625
Will do grinding.

AWJ Construction

966 81st Ave
Oakland, CA 94621
Contact: Alfonso
Phone: (510) 568-2300 x2

B R Concrete

726 Lincoln Ave
Alameda, CA 94501
Phone: (510) 865-2297

Bay Area Concretes, Inc.

1306 Stealth St
Livermore, CA 94551
Phone: (925) 245-8900

Castellanos Concrete

16100 Maubert Ave
San Leandro, CA 94578
Phone: (510) 481-5733

Don Olney's Concrete Pumping

600 29th Ave
Oakland, CA 94601

Integrated Concrete Construction

2917 Hawthorne Ave
Hayward, CA 94545
Phone: (510) 200-9592

JS Concrete Construction

24833 Huntwood Ave
Hayward, CA 94544
Phone: (510) 264-0331

Over All Concrete Company

14710 Corvallis St
San Leandro, CA 94579
Contact: Enrique Arrizon
Phone: (510) 461-1015

Pacific Surfacing

2066 Warm Springs Ct
Fremont, CA 94539
Contact: Adam Earp (510) 755-2630
Email: aearp@pacificsurfacing.com

Raising Construction

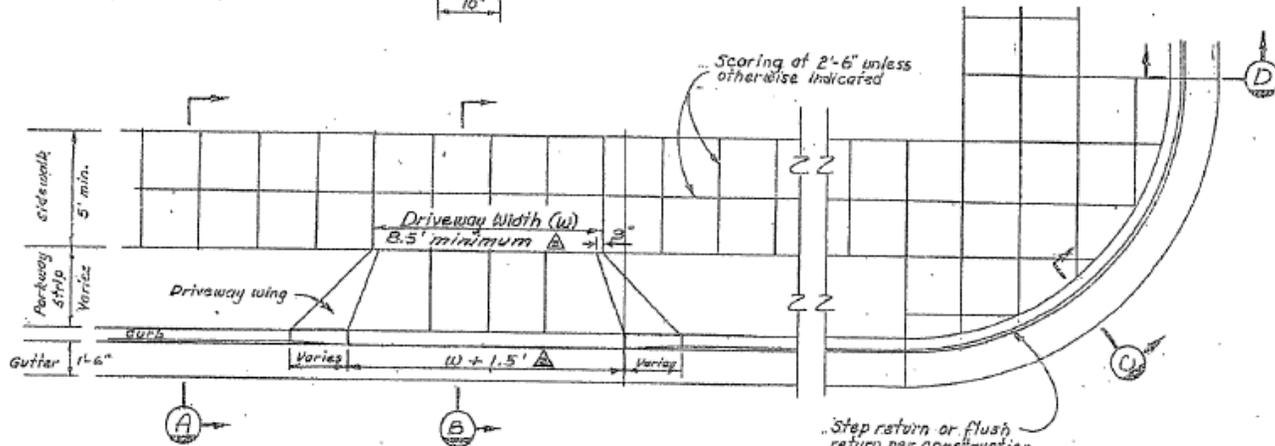
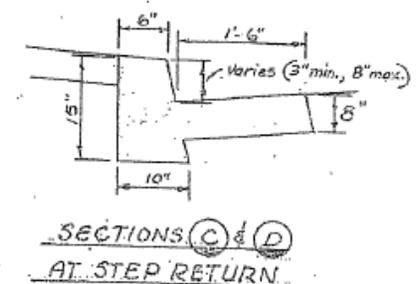
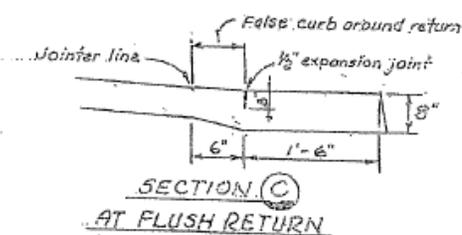
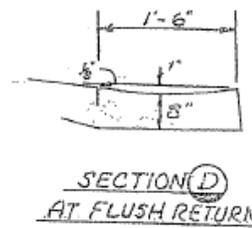
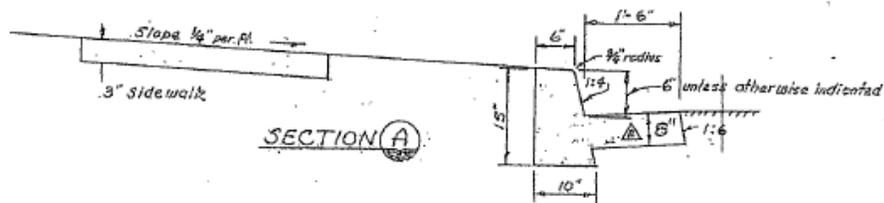
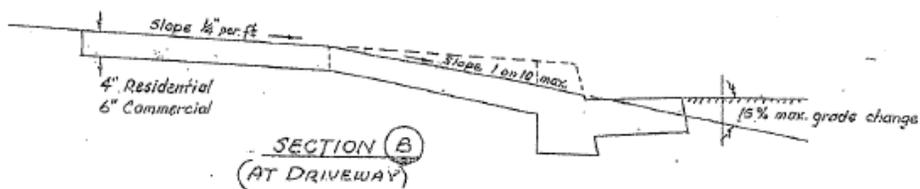
Peter Raising
Phone: (510) 814-9369
Cell: (510) 409-9369
Email: peteinc@aol.com

Right Away Concrete Pumping Inc.

725 Julie Ann Wy
Oakland, CA 94621
Phone: (510) 623-0602

Weber Tractor Service

Aka Weber Construction Service, Inc.
867 2nd Ave
Redwood City, CA 94063
Phone: (650) 368-7630
(City of Alameda Fiscal Year Contractor)

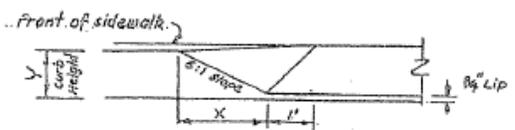


NOTES:
 Required mix design is 5 sack 3/4" aggregate, 2500 psi with 1 1/2 lb stamp black per cu yd.

CURB AND GUTTER
 1/2" expansion joints at 15'.
 Jointer line at 5'.
 Finish as specified.
 Transition to existing wider gutter shall be 5' long.

SIDEWALK AND DRIVEWAY
 1/2" expansion joints at 15'.
 Finish as specified.

See dwg. 6270-22 where driveway slopes exceed limits shown.



Y	4"	5"	6"	8"
X	19 1/2"	25 1/2"	37 1/2"	43 1/2"

DRIVEWAY WING LENGTHS FOR VARIOUS CURB HEIGHTS

NO.	DATE	REVISED	BY	APP.
1	APRIL 1998	JE		
2	JAN. 1974	Terry	MH	
3	JAN. 1972	Terry	MH	
COMPILED: LONG & WONG				
DRAWN: H.J. WONG				
CHECKED: J. PAU				
DATE		SCALE		
OCT. 1968		NONE		

CITY OF ALAMEDA
 CALIFORNIA
 ENGINEERING DEPARTMENT
STANDARD PLAN
CURB, GUTTER
SIDEWALK AND
DRIVEWAY

SHEET 1 OF 1	
APPROVED BY M. Hanna CITY ENGINEER	
REG. C. E. NO. 7051	
DATE 10-28-68	
DWG. 6297	CASE 24



INDEMNITY AND HOLD HARMLESS

AGREEMENT (SE1)

Community Development • Planning & Building

2263 Santa Clara Ave., Rm. 190

Alameda, CA 94501-4477

alamedaca.gov

510.747.6800 • F: 510.865.4053 • TDD: 510.522.7538

Hours: 7:30 a.m.–3:30 p.m., M–Th

_____ whose address is _____

(hereinafter "Indemnitor") in consideration of _____

agrees to the following terms and conditions:

Indemnitor shall defend, indemnify, and hold harmless the City of Alameda, its City Council, Boards and Commissions, officers, and employees from and against any and all loss, damages, liability, claims, suits, costs, and expenses whatsoever, including reasonable attorney's fees, regardless of the merit of outcome of any such claim or suit arising from or in any manner connected to the event, services, or work conducted or performed pursuant to this Agreement and Permit.

Indemnitor shall defend, indemnify and hold harmless the City of Alameda, its City Council, Boards and Commissions, officers, and employees from and against any and all loss, damages, liability, claims, suits, costs, and expenses whatsoever, including reasonable attorney's fees, accruing or resulting to any and all persons, firms, or corporations, furnishing or supplying work, services, materials, equipment, or supplies arising from or in any manner connected to the services or work conducted or performed pursuant to this Agreement and Permit.

By the signature below, Indemnitor agrees that it has read this Indemnity and Hold Harmless Agreement and accepts and agrees to each and every term and condition herein.

The signatory below warrants that he/she is authorized by the Indemnitor to execute on its behalf this Indemnity and Hold Harmless Agreement.

INDEMNITOR:

Date: _____

By: _____

Print Name: _____

Title: _____



INSURANCE REQUIREMENTS

Planning & Building • 2263 Santa Clara Ave., Rm. 190
Alameda, CA 94501-4477
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Hours: M, W, Th – 7:30 am – 4:30 pm
T – 7:30 am – 4:00 pm

For all designated coverages, the City of Alameda requires a Certificate of Insurance signed by the party authorized by the insurance company to bind the company to the coverage shown, as well as an Additional Insured Endorsement to the Policy.

Sample Information:

1) Certificate of Insurance (sample attached)

Designated Insurance Requirements:

- **General Liability: \$2,000,000**
- Company Rating: A.M. Best “A” or better

Provide the City of Alameda thirty (30) days in advance written notice of cancellation, non-renewal or reduction in limits or coverage including the name of the contract or event.

Signed by the party authorized by the insurance company to bind the company to the coverage shown.

Other insurance coverage may be required based on the type of contract and scope of services.

2) Endorsement to the Policy (sample attached)

This endorsement **must**:

- Name the “City of Alameda, its Council, Officers, Employees, Volunteers, Board and Commissions” as additional insureds; and
- Include the policy number and type of coverage. **Please note: A statement included on the Certificate that the City is an additional insured, is NOT sufficient.**

3) Forward the Certificate of Insurance and the Endorsement to the Policy to the Department Representative with whom you are conducting business.

Please ask your insurance broker or agent to provide both documents to the City of Alameda ten (10) days prior to the event taking place since several departments must sign off on the entire request package before your participation in the event.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)	
PRODUCER	FAX	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED	INSURERS AFFORDING COVERAGE		NAIC #
	INSURER A:		
	INSURER B:		
	INSURER C:		
	INSURER D:		
INSURER E:			

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000								
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$								
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">WC STATU-TORY LIMITS</td> <td style="width: 50%;">OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
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	E.L. EACH ACCIDENT	\$												
	E.L. DISEASE - EA EMPLOYEE	\$												
	E.L. DISEASE - POLICY LIMIT	\$												
		OTHER												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER 2263 SANTA CLARA AVENUE, ALAMEDA, CA 94501	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE
-----------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You): Albert H. DeWitt OClub
2. Name of Person or Organization (Additional Insured): US DEPARTMENT OF THE NAVY, ALAMEDA REUSE/REDEVELOPMENT AUTHORITY, ALAMEDA MUNICIPAL POWER, CITY OF ALAMEDA, and its members, officers, directors, agents, volunteers, employees and officials.
3. Additional Premium: NONE

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.