



City of Alameda • California

September 30, 2014

Dear Alameda Property Owner or Resident:

This letter is to inform you that the City of Alameda has received an **application for Design Review File No. (PLN14-0563)** from your neighbor at **230 Sweet Road**. Planning Division staff will review the project and all public comments submitted to the City on this application, and a final decision to approve or deny the application will be made on October 13, 2014.

DESCRIPTION OF WORK:

The project consists of the replacement of an approximately 110 sq. ft. second story deck with an approximately 345 sq. ft. second story deck. The project also consists of the replacement of windows and doors on the first and second floors with French doors and a glass folding door. The project is located within an R-1 (One Family Residential) zoning district.

ENVIRONMENTAL DETERMINATION: This project has been determined to be Categorically Exempt pursuant to Section 15301 of the CEQA Guidelines, which allows permitting and licensing of existing private structures involving negligible or no expansion of use beyond that which exists.

TO FIND OUT MORE:

Plans are available for review during business hours Monday through Thursday at the Permit Center located at 2263 Santa Clara Avenue, Room 190. The project plans are also available online at <http://alamedaca.gov/community-development/planning/Design-Review-Projects>. Please contact the project planner, **Henry Dong**, at **747-6871** or hdong@alamedaca.gov if you would like to discuss this project.

COMMENTS?

Written comments may be submitted to the Community Development Department within ten (10) calendar days of this letter. You may also send your comments via email to the project planner.

TO APPEAL THE DECISION OF THE PLANNING DIRECTOR:

Once the decision is made, a ten (10) calendar day appeal period will commence. During that ten day period, any interested person may appeal the decision to the Planning Board. The appeal must be in writing and filed with the Community Development Department, Permit Center. The appeal must state in detail the factual basis for the appeal. A fee of \$250 (+ \$500 Deposit) is required at the time of submittal of the appeal for a residential project. An appeal fee of \$350 (+ \$2,500 Deposit) is required for the appeal of a commercial project.