City of Alameda • California

August 22, 2013

Dear Alameda Property Owner or Resident:

This letter is to inform you that the City of Alameda has received an **application for Design Review** (PLN13-0239) from your neighbor at **1809 Kofman Parkway**. Planning Division staff will review the project and a final decision will be made on September 4, 2013.

DESCRIPTION OF WORK:
The project consists of construction of a covered front entry adjacent to the existing garage.

The project is located within an R-1-PD, One-Family Residence Planned Development Combining District.

TO FIND OUT MORE:
Plans are available for review Monday through Thursday at the City of Alameda Community Development Department, 2263 Santa Clara Avenue, Room 190. Plans are also available online at https://aca.accela.com/alameda/. **Laura Ajello**, the project planner, may be contacted at **747-6870** if you would like to discuss this project. You may also provide comments via email: lajello@ci.alameda.ca.us.

COMMENTS?
Written comments (e-mail is acceptable) may be submitted to the Community Development Department within ten (10) calendar days of this letter. Based on all the information in the record, a determination to approve or deny the application will be made on **September 4, 2013**.

TO APPEAL THE DECISION OF THE PLANNING DIRECTOR:
Once the decision is made, a ten (10) calendar day appeal period shall commence. During that ten day period, any interested person may appeal the decision to the Alameda Planning Board. The appeal must be in writing and filed with the Community Development Department, Planning Division. The appeal must state in detail the factual basis for the appeal. A fee of $250 (+ $500 Deposit) is required at the time of submittal of the appeal for a residential project. An appeal fee of $350 (+ $2,500 Deposit) is required for the appeal of a commercial project.

Planning & Building Department
2263 Santa Clara Avenue, Room 190
Alameda, California 94501-4477
510.747.6800 • Fax 510.747.6804 • TDD 510.522.7538

Printed on Recycled Paper