Checklist for Preparing a Certification Report of Proper Construction and Installation of Stormwater Treatment Measure(s)

Prior to the issuance of the certificate of occupancy, the project proponent must submit to the Public Works Department a report (Report) documenting that all required stormwater treatment measures have been installed and constructed per approved plans and specifications. Completing the checklist below will help with the preparation of this Report. As appropriate, this Report shall include, but not be limited to, all of the following items relevant to the subject project's stormwater treatment measures installation:

- ❑ Written assurance and documentation that imported materials used for the treatment measure(s) are certified by the supplier;
- ❑ Written assurance that the installation of materials, structures and products are per approved plans and specifications;
- ❑ Documentation that required on-site testing results satisfy specifications criteria;
- ❑ Written assurance that treatment measures conform to dimensions, grades and slopes as per approved plans and specifications;
- ❑ Written assurance that the irrigation system is installed and functions;
- ❑ Written assurance that healthy vegetation/ground cover is installed and established;
- ❑ Documentation that as-built revisions to the plans and specifications meet the intent of the design engineer.
- ❑ Signature of Licensed Engineer
- ❑ Date of signature by Licensed Engineer
- ❑ Professional Stamp of Licensed Engineer

Submit this Report to:

City of Alameda Public Works Department
Attn: Clean Water Program staff
950 West Mall Square, Room 110
Alameda, CA 94501

Should you require further clarification regarding these comments, please feel free to contact Clean Water Program staff at (510) 747-7930.

Public Works Department
950 West Mall Square, Room 110
Alameda, California 94501-7575
510.747.7930 • Fax 510.769.6030 • TTY 510.522.7538

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