



| Question | Response |
|--|---|
| Are you open to potentially reordering some of the activities you have outlined? | Yes |
| To help us tailor a process that works for your Board, staff, and community we would love to get an idea of your budget range, even a very broad one. | A broad budget range is \$75,000-\$175,000. |
| Is a facilities assessment expected in the scope of services? | Yes |
| Can you help us understand the increased focus on community engagement in this strategic plan process than appears to be in the previous version? | The Library wants to center the community in the services it offers. As a result, the Library needs to increase engagement with the community as it charts a path forward for the next five years. |
| How has community engagement looked between 2020 and now? | The Library has engaged the community via online survey about starting a tool-lending library. Additionally, the Library has participated in targeted engagement about the potential library at Alameda Point. |
| Can you help us understand how community is conceptualized and if there are any particular foci you'd like to highlight? | The Library conceptualizes community in numerous ways, including, but not limited to, geographically defined areas and lived experience. |
| Can you share the expected budget range and allowable costs for this initiative? I don't see the budget analysis on the contract page. | A broad budget range is \$75,000-\$175,000. |
| Would the Library provide support and resources for Chinese translations, translators, interpreters, etc.? | No |
| We offer strategic planning services in conjunction with a subscription to our data analytical software. Would this approach pose any contracting or procurement challenges if managed through this Request for Proposal (RFP)? Additionally, would a further technical review be required? Are there potential concerns that the integration of data-analytical software may influence? | Consultant should include a proposed end-user license agreement for any proprietary analytical software it proposes the Library use/deploy during the strategic planning process. If Consultant proposes the Library use software beyond the term of the service-provider agreement, a separate service provider agreement will be necessary. |
| What is our current Integrated Library System (ILS), and do you have any current plans to change providers in the future? | The Library's current ILS is Polaris. The existing service agreement runs through June 21, 2028. |
| Are there any IT or legal requirements for exporting ILS data to a vendor? | Personally identifiable information will not be exported from the ILS. |