These Guidelines are to assist with the proper planning and implementation of dewatering activities associated with all construction, demolition, and/or excavation work. Contractors are expected and required to properly manage and dispose of all groundwater and/or other accumulated water and any dissolved or suspended materials in that water in order to: prevent any pollutant discharges, protect water quality, and, ensure contractor and developer compliance with City of Alameda (City) regulations, project conditions, and water quality standards.

Guideline Principles:

1. Any work contemplated to occur in or utilize the City public right-of-way, including the City’s sanitary or storm drainage system, requires an Encroachment Permit from the City’s Permit Center. The Permit Center is at 2263 Santa Clara Avenue, Room 190, Alameda, CA, 94501 and can be contacted at: (510) 747-6800.
2. Water cannot be discharged to the City’s stormwater drainage system, nor directly to San Francisco Bay. Provide written notification to the City Public Works (PW) Construction Inspector and/or the City Engineer if the project has an Individual (or General) NPDES discharge Permit issued by any of the State Water Boards.
3. Water can be discharged to the City’s sanitary sewer system ONLY with pre-approval and permitting by the East Bay Municipal Utility District (EBMUD) AND the issuance of a City Encroachment Permit for the discharge.
4. Comply with all other project-specific conditions of Permit approval relevant to dewatering and construction activities prior to initiating any discharges, including notification to the City Public Works (PW) Construction Inspector and/or the City Engineer.

If the submittal of a site/project Dewatering Plan (or Groundwater Management Plan) (Plan) is required:

* Provide contact information (name, phone, email, company name) of the responsible person(s) for questions or concerns regarding the implementation of the Plan.
* Describe the specific measures that will be used to temporarily store/hold the water.
* Describe the project’s approach for water testing and analysis.
* If efforts will be implemented to separate sediment from the water, describe the specific measures that will be used both to accomplish that and to confirm that the efforts are effective.
* Describe the plan for managing and disposing of all sediments separated from water.
* Provide a copy of the EBMUD Permit and Permit # obtained for discharging water to the sanitary sewer system, including the conditions necessary to comply with this Permit. <http://www.ebmud.com/wastewater/commercial-waste/permits-and-wastewater-discharges/> Questions? Contact EBMUD Environmental Services Division Hotline at (510) 287-1651.
* Describe any field mechanisms that will be implemented to comply with the EBMUD Permit.
* Identify the specific location(s) planned to discharge to the sanitary sewer system.
* Provide the City’s Encroachment Permit # obtained for discharging water to the municipal sanitary sewer system. Contact the City Permit Center at (510) 747-6800.
* Describe the plan for conveying the water to any discharge or disposal point. Identify the specific locations of the specific mechanisms/measures that will be used.
* Include a copy of the relevant Traffic Control Plan, if necessary.
* Describe the water disposal/management strategy if water testing confirms that the water cannot be discharge directly to the sanitary sewer system.
* Describe the urban runoff BMPs to be implemented to prevent incidental discharges of any sediment, debris or other pollutants to the municipal right-of-way or storm drainage system